

State Center City Council  
Regular Meeting Minutes  
December 16, 2025, 5:30 p.m.

State Center City Council met in regular session on Tuesday, December 16, 2025, in the City Hall Council Room. Mayor Pfantz called the meeting to order and asked everyone to rise for the Pledge of Allegiance. Roll Call: Darrow, Grant, Nichols, Quick and Shaffar. Absent: None. Others present: J. Ellis, J. Toyne, Chief Thomas, Chris Davis, K. Yates – Deputy Clerk, L. Bearden – City Clerk, Kohle Nieland – CGA and Robin Hobbs. Council-elect also present: Dean Schoppe, Jason Latimer, and Cody German.

- There were no public comments or questions.
- Motion by Shaffar, 2<sup>nd</sup> by Grant to approve the agenda. Motion passed 5-0.
- Motion by Shaffar, 2<sup>nd</sup> by Darrow to approve the consent agenda including Res. 26-37 monthly transfers in amount of \$3,902.94. Motion passes 5-0 roll call.
- Mayor Pfantz opened the public hearing to hear comments on Proposed Plans, Specifications, Form of Contract and Estimate of Cost for the construction of the State Center Fire Department – Renovation & Addition – Redesign Project. There were no comments from the public, the clerk reported no written comments were received at the City Hall office. Mayor Pfantz closed the public hearing.
- Motion by Grant approving the 3<sup>rd</sup> reading of Ordinance 392 Floodplain Management. 2<sup>nd</sup> by Quick; motion is approved 5-0 roll call. \*Motion by Darrow, 2<sup>nd</sup> by Shaffar to adopt Ordinance 392 Floodplain Management. Motion passes 5-0 roll call. Motion by Quick 2<sup>nd</sup> by Darrow setting a public hearing for January 20<sup>th</sup> at 5:30 p.m. for Ordinance 392. Motion passes 5-0.  
\*After meeting it was realized by the clerk that the public hearing needs to occur before adoption of the ordinance. This action will be redone at the January 20<sup>th</sup> meeting.
- Motion by Darrow, 2<sup>nd</sup> by Shaffar approving the addition of James Metzger to the State Center Volunteer Fire Department. Motion passes 5-0.
- Shaffar moved to adopt Res. 26-38 approving State Center participation in the LOSAP (Length of Service Award Program) for State Center Volunteer Fire & EMS members that fulfill the annual service requirements. Grant 2<sup>nd</sup>; Res. 26-38 is adopted 5-0 roll call.
- Quick moved to adopt Res. 26-40 approving and confirming release of Plans, Specifications, Form of Contract and Estimate of Cost for the construction for the State Center Fire Department Renovation & Addition – Redesign Project. Grant 2<sup>nd</sup>; Res. 26-40 is adopted 5-0 roll call.
- Chief Thomas gave a summary of his request to purchase a 2026 Tahoe and upfit cost from Karl's Chevrolet in amount of \$75,933.18. Grant moved to approve the purchase, Shaffar 2<sup>nd</sup>. Motion is approved 5-0.
- Thomas gave a summary of a radios purchase from Racom in amount of \$9,463.71. Motion by Darrow approving purchase. 2<sup>nd</sup> by Nichols, motion passes 5-0.
- Res. 26-39 approving pay application 5 to WRH for lift station project was not acted on as we did not receive approval for payment by ISG.
- Motion by Darrow approving late submitted claim from CIT in amount of \$2,000.00. 2<sup>nd</sup> by Quick, motion passes 5-0.
- Motion by Darrow, 2<sup>nd</sup> by Quick approving the clerk to place job notices for a permanent Public Works Employee position to replace Todd Kifer who has resigned with a starting wage of \$20.00 to \$23.00/hour dependent upon qualifications. Motion passes 5-0. There was discussion that the job description be changed to allow for 3-4 years to obtain water and sewer certifications and that our probation policy be amended soon to allow for monthly reviews within the first 6 months of hire.
- Toyne informed council that electric is set to have Connor Kemmerer come on as a school/work experience. Motion by Shaffar, 2<sup>nd</sup> by Darrow to hire Connor Kemmerer for the spring school semester for approximately 15 hours per week and at \$15.00/hour. Motion passes 5-0.
- The clerk informed the council that it would not be allowable to set up a individual HRA for an employee participating in Medicare. She will have final costs for consideration of the out-of-pocket split once the Medicare applications are finalized. She will schedule a special meeting for the 22<sup>nd</sup> or 23<sup>rd</sup>.
- The Oath of Office was administered to council-elect Cody German, Jason Latimare, Dean Schoppe and mayor-elect Craig Pfantz. The new term begins January 2<sup>nd</sup>.

- Mayor Pfantz reviewed his committee assignments for the new term and appointed Terry Shaffar to continue his appointment to the Solid Waste Management Commission of Marshall County.
- The clerk has yet to finalize the FY26 budget preparation schedule.
- There being no further business, motion by Shaffar to adjourn. 2<sup>nd</sup> by Grant. Motion passes 5-0.

CLAIMS APPROVED 12.16.25

VENDER	DESCRIPTION	AMOUNT
1ST AYD	GLOVES	112.35
ACCESS SYSTEMS	COPIER CONTRACT	208.89
AIRGAS	CYLINDER RENTAL	134.55
ALLIANT	NATURAL GAS	1,319.09
ARNOLD MOTOR	VEHICLE MAINTENANCE	888.16
AT&T MOBILITY	SCPD WIRELESS	335.88
BDH TECHNOLOGY	SET UP 2 COMPUTERS	341.25
BORDER STATES	SAFETY CLOTHING	557.16
CENTRAL PRINT & COPY	GOLF PERMIT STICKERS	108.00
CSB VISA	SUPPLIES/FEES/TRAINING	1,481.19
CLAPSADDLE-GARBER	ENGINEERING SERVICES	9,555.35
CORE & MAIN	TESTING & SUPPLY	359.15
DAN'S AUTO	OIL CHANGE	113.21
DOOR & FENCE STORE	STREET SHED DOOR LIFT	2,740.00
FLETCHER-REINHARDT	ELECTRIC DISTRIB SUPPLY	1,005.80
FREEDON TIRE & AUTO	VEHICLE MAINT/REPAIR	121.00
GODWIN MFG.	FILTERS	102.14
HAWKINS	TREATMENT CHEMICALS	2,990.66
HOMETOWN FOODS	TESTING/BLDG SUPPLY	10.34
ISG	ENGINEERING	8,813.50
IOWA ONE CALL	LOCATES	92.70
IOWA PRISON	SAFETY CLOTHING/DECALS	730.20
IOWA PUMP WORKS	BALDOR MOTOR	1,581.71
IRBY CO, STUART C	DEAD END INSULATOR	1,602.45
KARL EMERGENCY	UNIFORMS	91.42
BECKY KIELLY	JANITORIAL	275.00
MCMASTER-CARR	ROTARY HAMMER BITS	335.29
MELEE LLC	REDESIGN SERVICES	12,800.00
METERING & TECHNOLO	RADIO BOARDS	2,657.14
MICROBAC LABS	TESTING	378.50
MID-IOWA ENTERPRISE	PUBLICATIONS	565.66
MIKE WALTON	WINDOW CLEANING	55.00
NELSON FABRICATION	VEHICLE REPAIR/MAINT	4,450.53
NEW CENTURY FS	FUEL CHARGES	2,422.64
NORTHLAND SECURITIES	ADVISORY FEE	8,000.00
PARTNER COMMUNICATI	PHONE/INTERNET	1,197.46
PRAIRIE WASTE	GARBAGE SERVICES	380.68
RACOM CORP	OPERATING EQUIPMENT	77.25
RANDY'S PEST CONTRL	PEST CONTROL	140.00
RAW SERVICES CORP	ASBESTOS REMOVAL	14,100.00
TYLER BUSINESS FORMS	BANK CHECK FORMS	419.43
UNITY POINT	E'EE PHYSICAL	146.00
US CELLULAR	FIRE/EMS CELL	126.95
US CELLULAR	PHONE/IPAD CHARGES	443.74
WENDLING QUARRIES	1" CLEAN	732.48
WEUVE T'S INC	ROCK HAULING	261.61
<b>CITY SUB-TOTAL</b>		<b>85,361.31</b>
PAYROLL	11.21.25	35,330.56

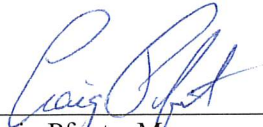
PAYROLL	12.05.25	43,151.40
PAYROLL	TENURE CHECKS	1,697.44
PAYROLL	MAYOR/COUNCIL	6,506.19
IDR	SALES/USE TAX	5,155.82
IDR	WET	2,127.08
RPGI	PURCHASED POWER	102,080.17
ADVANTAGE ADMIN	CLAIMS	268.75
PSN	MONTHLY FEE	163.95
IFA - SEWER LINING	NOTE PAYMENT	4,230.00
IFA - R/O PLANT	NOTE PAYMENT	25,359.44
IFA - LIFT STATION	NOTE PAYMENT	5,153.33
<b>MID-CYCLE SUBTOTAL</b>		<b>231,224.13</b>
<b>TOTAL APPROVAL</b>		<b>31,585.44</b>

**TOTAL CONSENT BY FUND**

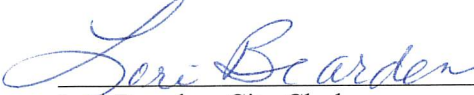
GENERAL	38,023.44
ROAD USE	10,445.18
FIRE STATION PRJ	33,520.00
SUBDIVISION PRJ	2,935.35
WATER UTILITY	43,272.68
SEWER UTILITY	19,204.31
LAGOON PRJ	21,966.83
ELECTRIC UTILITY	146,678.76
STORM SEWER	538.89
<b>TOTAL</b>	<b>316,585.44</b>

**NOVEMBER 2025 REVENUE**

GENERAL	39,470.66
ROAD USE	16,550.76
E'EE BENEFIT LEVY	3,421.30
DEBT SERVICE LEVY	10,872.02
WATER UTILITY	34,060.03
WATER IMPRV	4,931.63
SANITARY SEWER	27,774.85
SEWER IMPRV	9,205.00
ELECTRIC UTILITY	173,566.30
STORM SEWER	4,904.74
<b>TOTAL</b>	<b>324,757.29</b>

  
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 Craig Pfantz, Mayor

Attest:

  
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 Lori Bearden, City Clerk

